



# Mateo Pedace

## Business Administration Student

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Buenos Aires, Argentina

akdmiastudio.io

Web Developer with a strong background in Business Administration. I bridge the gap between complex business needs and technical solutions. Leveraging my experience in customer service and administrative management, I build user-centric, efficient web applications. Passionate about merging logic with code to drive value and optimize processes.

## WORK EXPERIENCE

### Collections Analyst

Brubank

01/2023 - 01/2025

Buenos Aires, Argentina

Fintech

- Data-driven Portfolio Management.
- Credit risk analysis.
- Implementation of recovery strategies.
- Compliance with banking regulations.
- Negotiation with clients.
- Optimization of recovery KPIs using data analysis tools.

### Customer Service Representative

Brubank

01/2022 - 01/2023

Buenos Aires, Argentina

Fintech

- Customer support and assistance for digital clients.
- Technical Troubleshooting for Digital Banking users.
- User Onboarding & Digital Product Support.
- CRM management and support tools.
- Knowledge of digital and banking products.

### Administrative Assistant

SySO Consultores SRL

06/2019 - 06/2021

Buenos Aires, Argentina

Consultora de Higiene y Seguridad

- Administrative and organizational management.
- Documentation handling and archiving.
- Customer and supplier service.
- Budget control and bank reconciliation.

## EDUCATION

### Bachelor's in Business Administration

UCES

03/2024 - Present

Buenos Aires, Argentina

### Industrial Engineering

Universidad Argentina de la Empresa

08/2018 - 12/2024

Buenos Aires, Argentina

## SKILLS

Python

SQL

HTML5 & CSS3

JavaScript

Figma

Git / GitHub

Microsoft Excel

Data Analysis

Agile Methodologies

Problem Solving

## CERTIFICATIONS

EF SET Certificate (01/2026)

Python + Financial Applications (11/2022)

Zero to Hero in Microsoft Excel (06/2021)

IGCSE International Certificate of Education (11/2016)

First Certificate in English (FCE) (11/2015)

## LANGUAGES

Inglés



Español



## INTERESTS

Financial Technology

Finance

Process Automation

Economics

IT

Data Analysis

Soccer

Travel

Volunteering

Reading